

**Wiltshire Council**

**Organisation and Resources Select Committee**

**17 November 2011**

---

**Task Group Update**

<b>ICT Task Group</b>			
Membership:	Cllr Carter (Ch) Cllr Hill Cllr Hubbard Cllr Seed Cllr While	Last Meeting	13 October 2011
		Next Meeting:	15 December 2011
<p>The task group continues to receive regular budget updates for ICT.</p> <p>The restructure of the ICT team has been closely overseen by the Task Group and a “final” update is expected at the next meeting as the remaining posts are filled. An update on the implementation of Sharepoint 2010 is also on the forward work plan for the next meeting.</p> <p>At the last meeting the task group received a presentation on SAP and agreed to set up three Rapid Scrutiny meetings to receive feedback from officers on how their services use SAP, the outcomes of which will be reported at the December meeting. Members of the task group selected their area of concerns as follows:</p> <ol style="list-style-type: none"><li>1. Procurement</li><li>2. HR</li><li>3. Financial Management</li></ol>			

<b>Campus and Operational Delivery Programme (CAOD) Task Group</b>			
Membership:	Cllr Jeans Cllr Osborn (Ch) Cllr Carter Cllr Rooke Cllr Seed Cllr Howard Cllr Deane	Last Meeting	13 July 2011
		Next Meeting:	28 November 2011
<p>The Task Group is scheduled to next meet on 28 November where members will consider the Business Cases for the pilot campuses in advance of Cabinet in December.</p> <p>The Task Group was scheduled to meet in October but this date was rescheduled to reflect the revised Cabinet timetable.</p>			

**Procurement & Commissioning Task Group**

Membership:	Cllr Carter Cllr Deane Cllr Doyle Cllr Hubbard Cllr Hutton (Ch) Cllr Moss Cllr Packard	Last Meeting	3 October 2011
		Next Meeting:	29 November 2011

The Task Group will meet again for the third time on 29 November. The Committee will be aware that the Task Group’s focus is to monitor the delivery of the 4 year Business Plan £36 million savings, with £7.4m targeted for this financial year.

To date members have been circulated benefits tracking reports for each of the meetings which have confirmed that the team is working to achieve the (£7.4m) financial year target. Adult Social Care is one of the key contributors to the savings target and the Task Group received an update from the Service Director with responsibility for Commissioning at its last meeting. The Task Group was informed that the Adults of Working Age (AOWA) savings would be later than predicted because the officers felt it prudent to group together the ‘hotel costs’ and care packages when testing the market. The other key challenge is in the Phase 1a area which targets minor procurements such as fuel, salt, stationary etc. Savings have proven difficult in this area as the Council has already reduced its spend and benchmarking has demonstrated that it is already achieving best value for money.

The Cabinet member has reassured the Task Group that the savings will be found and work is ongoing to identify future opportunities to contribute to the £36 million required.

**Partnerships**

Membership:	Cllr Allen Cllr Burton Cllr Colmer Cllr Humphries Cllr Osborn Cllr Seed Cllr While (Ch)	Last Meeting	June 2011
		Next Meeting:	tbc

The Committee will be aware that the Partnerships Task Group second key area of work was to review the work of the Housing Partnership. Since the decision to review this area was taken there has been significant political and operational changes within Housing. As a result rather than exploring the work of a well established partnership, the Cabinet member has felt it appropriate to spend some time reviewing the whole approach towards Housing before discussing with scrutiny any future priorities. As a

consequence the Task Group has not met since these changes were introduced.

Strategically the wider 'Family of Partnerships' is also going through a period of transition as it determines its priorities post Local Area Agreement. Again, this work has made it difficult for the Task Group to focus on alternative partnership activity as this too is subject to change.

Recognising the current period of transition for partnership working in Wiltshire and the fact that it is not identified as a Business Plan priority, it is felt appropriate that the Committee should ask the Task Group to discontinue its work. Key partnership issues that emerged in the short term could then be absorbed into the work programme of the select committee. The longer term issue of how scrutiny engages with partners will be incorporated into the wider review of Overview & Scrutiny, scheduled to be taken to full council in February.

**Recommendation:**

- 1) The Committee is asked to recognise the current period of transition taking place within the partnership landscape and in response to stand down its Partnerships Scrutiny Task Group;
- 2) To acknowledge that the future relationship with Partnerships will be incorporated into the current review of Overview & Scrutiny taking place; and
- 3) To ask the Select Committee to absorb into its work plan any key Partnership issues that emerge in advance of the completion of the Overview & Scrutiny review.

**Member Support in the Locality Task Group**

Membership:	Cllr Seed (Ch) Cllr Ody Cllr Wayman Cllr Westmoreland Cllr West Cllr Allen	Last Meeting	6 September 2010
		Next Meeting:	tbc

This Task Group had initially been asked by the Councillor Development Group to review a revised version of the Councillors' Handbook and provide comments and suggestions for improvement. However, at its meeting on 21 September, the Councillor Development Group decided that the handbook required a complete, holistic review rather than just updating. It will now receive a proposed new format and table of contents for the new Handbook at its meeting on 16 November. The Task Group will then be asked to consider these and suggest improvements.

Longer term, it is envisaged that a draft version of the new Councillor's Handbook will be ready in February 2012. The Task Group will then be asked to review this and send comments back to the Councillor Development Group, who will sign-off the final version.